

For Official Use Only

DATE RECEIVED: \_\_\_\_\_ (official stamp or clerk's initials only)

Application for Construction Street Closing Permit Page 1 of 2



**Department of Public Works - Traffic Engineering Division**

Phone: (401) 781-4045 Fax: (401) 781-4044

**Application for Construction Street/Sidewalk Closing Permit**

**(PLEASE REVIEW THE STREET CLOSING GUIDELINES BEFORE YOU COMPLETE THIS FORM)**

**Application Fee: \$25.00 (Make check payable to: Providence City Collector)**

**\*Proof of Liability insurance is required\***

**MUST APPLY TEN DAYS IN ADVANCE OF EVENT\***

\*Applications which are received less than ten days prior to the event must be accompanied by a \$50.00 surcharge in addition to the \$25.00 application fee, which will be refunded if the application cannot be processed before the closure date.

**THE TOTAL CHARGE FOR THIS STREET CLOSING PERMIT IS \$175.00 IF SUBMITTED ON TIME  
(\$The total cost is \$225.00 if submitted less than ten days before the closure date.)**

**Applicant:** \_\_\_\_\_ **Person to Contact:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_

**Telephone:** \_\_\_\_\_  
Days \_\_\_\_\_ Nights/Weekends \_\_\_\_\_ Fax \_\_\_\_\_

**Entire Street/Sidewalk/One Travel Lane Only/Parking Lane Only (circle all that apply) to be closed:**

\_\_\_\_\_ between \_\_\_\_\_ and \_\_\_\_\_

**Date(s) of Closure: From:** \_\_\_\_\_ **to:** \_\_\_\_\_

**Hours of Closure: From** \_\_\_\_\_ **to:** \_\_\_\_\_

**Reason for closure:**  
\_\_\_\_\_  
\_\_\_\_\_

Will the street be obstructed with equipment, supplies, trucks, or any other obstruction?  
Circle: YES NO

Will propane be used on street or sidewalk areas?  
Circle: YES NO

***Applicant must provide proof of liability insurance in the amount of \$1,000,000.00 naming the City of Providence and its employees and/or agents as additional insured.***

**Approved:** \_\_\_\_\_ **Dated:** \_\_\_\_\_

**E. Bernard Lebby**  
**Traffic Engineer (All pages shall be signed for authorized approval)**

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Application for Construction Street Closing Permit Page 2 of 2

By signing below, you agree to pay **additional charges** associated with **overtime** incurred by the Traffic Engineering Division for placing and removing barricades, signs, etc. in the amount of \$150.00. If you are blocking or obstructing parking meters in your work area, you will be charge a rate of \$10.00 per day per meter. **TOTAL CHARGE FOR THIS STREET CLOSING PERMIT IS \$175.00 PLUS ANY PARKING METER CHARGES THAT MAY APPLY.**

*Please note that this permit only grants permission to have the street closed for the construction activities described on this permit during the approved time shown ONLY.*

**Entire Street/Sidewalk/One Travel Lane Only/Parking Lane Only (circle all that apply) to be closed:**

\_\_\_\_\_ between \_\_\_\_\_ and \_\_\_\_\_

**Date(s) of Closure: From:** \_\_\_\_\_ **to:** \_\_\_\_\_

**Hours of Closure: From** \_\_\_\_\_ **to:** \_\_\_\_\_

**Reason for closure:**

\_\_\_\_\_  
\_\_\_\_\_

**In the interest of public safety, this permit can be revoked by the Director of Traffic Engineering, the Director of Public Works, the Chief of Police, the Fire Chief, or their designees if closure presents a traffic, pedestrian or safety hazard.**

• **Are their services required by DPW-Traffic Engineering Division?** Circle: YES NO

**Method:** Jersey barrier \_\_\_\_\_ Sawhorses \_\_\_\_\_ Barrels \_\_\_\_\_  
Cones \_\_\_\_\_ Other \_\_\_\_\_

• **Will the contractor be performing the physical closure and providing signage?** Circle: YES NO

**Detail Officer required?** Circle: YES NO

\* Please note it is the customer's responsibility to Order Police Details. (Detail Office #: 401-243-6158)

\*\*By signing below, you agree to pay **additional charges** associated with overtime incurred by the Traffic Engineering Division for placing and removing barricades, signs, etc.

**Signature of individual**

**Filing application** \_\_\_\_\_

**Full name, printed** \_\_\_\_\_

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**Restrictions:** \_\_\_\_\_

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\*Applications which have not been rejected by PPD or PFD within forty-eight (48) hours of submission will be presumed to have received authorization.

**Approved:** \_\_\_\_\_ **Dated:** \_\_\_\_\_

**E. Bernard Lebby**  
**Traffic Engineer (All pages shall be signed for authorized approval)**