

TYPE OF ORDER	NUMBER/SERIES	EFFECTIVE DATE	ISSUE DATE
Memorandum	#4 Series 2007	1/31/07	1/31/07
SUBJECT TITLE		PREVIOUSLY ISSUED DATES	
Alarm Bell Calls			
REFERENCE		RE-EVALUATION DATE	
Notifying dispatch of all alarm bell dispositions			
SUBJECT AREA		DISTRIBUTION	
Policy and procedure for alarm bell responses		All Personnel	

- I. **PURPOSE:** To reiterate the proper handling of calls for an alarm bell.
- II. **POLICY:** In an effort to reduce the number of false alarms that we respond to, the City of Providence has implemented an alarm registration program. This program requires that all residential and commercial alarms be registered, and provides that after three documented false alarms the alarm holder will be fined. This is being done to encourage the repair of faulty alarms, and reduce the number of calls overall. This will ultimately reduce time spent on needless calls and allow for more productive use of an officer's time.
- III. **PROCEDURE:**
 - A. Officers responding to a call for an "alarm bell ringing in the area" shall attempt to locate said alarm and provide dispatch with an accurate address, business name, if appropriate, and disposition.
 - B. When responding to an alarm bell at a specific residence or business, officers shall notify dispatch of the disposition.
 - C. All calls for alarm bells will require a disposition; therefore, if an officer fails to notify dispatch in a reasonable amount of time, dispatch will perform a status check for officer safety and record keeping purposes.

APPROVED:

DEAN M. ESSERMAN
COLONEL
CHIEF OF POLICE