

<b><i>TYPE OF ORDER</i></b>	<b><i>NUMBER/SERIES</i></b>	<b><i>EFFECTIVE DATE</i></b>	<b><i>ISSUE DATE</i></b>
Memorandum	#55 Series 2003	7/8/03 at 7:00 A.M.	7/8/03
<b><i>SUBJECT TITLE</i></b>		<b><i>PREVIOUSLY ISSUED DATES</i></b>	
Weekly "Flash Sheet"			
<b><i>REFERENCE</i></b>		<b><i>RE-EVALUATION DATE</i></b>	
<b><i>SUBJECT AREA</i></b>		<b><i>DISTRIBUTION</i></b>	
Weekly publication concerning criminal intelligence, wanted persons, arrests, citywide events.		All Personnel	

The Department of Administration will begin publishing a weekly "Flash Sheet" which will be for Departmental usage. The categories in this "Flash Sheet" will include criminal intelligence, wanted persons, arrests, and citywide events that involve the use of Department personnel. In addition, a brief miscellaneous section will be published listing Providence Police and law enforcement related events of interest.

Commanding Officers of each division and bureau will determine the submission of information, its importance, and relevance for this "Flash Sheet." All pertinent information must be submitted every Wednesday, no later than 12:00 p.m., to Gene Riccio, Public information Officer, Office of the Deputy Chief, Room P-310. The "Flash Sheet" will be distributed to the following locations with Headquarters by Thursdays at 12:00 p.m.

PATROL BUREAU  
ROLL CALL ROOM  
DETECTIVES  
YOUTH SERVICES BUREAU  
NARCOTICS, FIREARMS, AND ORGANIZED CRIME UNIT

While it is imperative that your information is submitted in a timely fashion, it would also be appreciated that it be succinct in nature.

**APPROVED:**

DEAN M. ESSERMAN  
COLONEL  
CHIEF OF POLICE