

<b><i>TYPE OF ORDER</i></b>	<b><i>NUMBER/SERIES</i></b>	<b><i>EFFECTIVE DATE</i></b>	<b><i>ISSUE DATE</i></b>
General Order	#08 Series 2005	06/06/05	06/06/05
<b><i>SUBJECT TITLE</i></b>		<b><i>PREVIOUSLY ISSUED DATES</i></b>	
In-service Periods for New Police Vehicles			
<b><i>REFERENCE</i></b>		<b><i>RE-EVALUATION DATE</i></b>	
<b><i>SUBJECT AREA</i></b>		<b><i>DISTRIBUTION</i></b>	
Managing new vehicles		All Personnel	

Managing in-service periods is a critical function for preserving police vehicles and containing operating costs. Accordingly, to ensure that the new police vehicles are periodically rested, the following directives shall be followed:

- Each new police vehicle is assigned to a district and shall be used only within that assigned district.
- New police vehicles are assigned to car posts. During the **day shift**, if the car post to which a new police vehicle is assigned is split for any reason, for example the officer is out sick, furlough, personal day, etc., said new police vehicle shall not be used at all during that day shift.
- If a mid-shift officer is assigned a new police vehicle, when he or she ends his or her tour, that new police vehicle shall be parked at 0300 hours or 0400 hours and not used at all for the duration of the outlast shift.
- The new police vehicles shall be used for patrol only, not details, special events, etc.

There shall be no deviations from this policy without the express consent of the Commanding Officer, Uniformed Division or assistant patrol commanders. Violators shall be subjected to the progressive disciplinary policy. Shift commanders shall ensure compliance with these directives.

**APPROVED:**

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COLONEL  
CHIEF OF POLICE