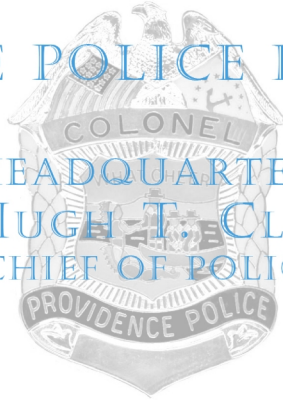


PROVIDENCE POLICE DEPARTMENT

HEADQUARTERS
COLONEL HUGH T. CLEMENTS, JR.
CHIEF OF POLICE



TYPE OF ORDER	NUMBER/SERIES	ISSUE DATE	EFFECTIVE DATE
Memorandum	#13 Series 2012	06-01-2012	06-01-2012
SUBJECT TITLE		PREVIOUSLY ISSUED DATES	
PowerDMS™ Compliance Management System		N/A	
REFERENCE		RE-EVALUATION DATE	
CALEA 12.2.2		N/A	
SUBJECT AREA		DISTRIBUTION	
Administration		All Personnel	

The Providence Police Department has recently acquired the latest version of the PowerDMS™ Suite, a compliance management software package from Innovative Data Solutions. This state-of-the-art software provides a wide range of multifunctional, internet-accessible capabilities in areas such as:

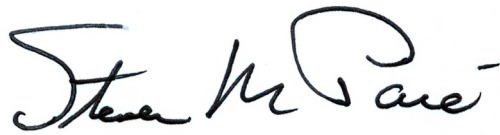
- **Written Directives Management:** All written directives, such as General Orders, Memoranda, Personnel Orders, etc. will be distributed, viewable, stored, amended and purged electronically, with acknowledgement receipts recorded via digital signatures.
- **CALEA™ Standards Compliance Management:** Proofs of compliance with international accreditation standards and assessment databases will be created and stored electronically, allowing for the creation of a paperless accreditation system.
- **E-Training and Testing:** The software provides a host of multimedia capabilities, allowing the Department to create training courses and affording end-users the ability to receive training and to test their level of understanding and proficiency.
- **Employee Surveys:** The software possesses functionalities which allow end-users to provide feedback on policies, procedures, training courses, etc.

All agency personnel will be receiving end-user training in the coming weeks, which will address how to properly log-on to and log-off from, navigate, and utilize various PowerDMS™ functions.

Upon receiving their end-user training, personnel shall log-on to PowerDMS™ at least once per scheduled work week and whenever so directed, and shall successfully complete any outstanding inbox tasks by each task's specified due date.

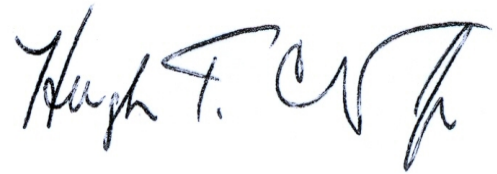
Any question or issues pertaining to this subject matter may be addressed with a training administrator.

APPROVED:



STEVEN M. PARÉ
COMMISSIONER
DEPARTMENT OF PUBLIC SAFETY

APPROVED:



HUGH T. CLEMENTS, JR.
COLONEL
CHIEF OF POLICE